

## GIFT FORM

\_\_\_\_\_  
First and Last Name(s)

\_\_\_\_\_  
Public Recognition Name (if different)

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Primary Phone Number

I/We would like to make a **gift / pledge** (please circle one) of: \$\_\_\_\_\_ in support of the Richmond Symphony via...

*(Gifts of \$250+ are listed in the Playbill each season)*

Check or cash enclosed     Credit / Debit Card     Other: \_\_\_\_\_

\_\_\_\_\_  
Number                                  Exp. Date:    CVC                                  Authorized Signature                                  Card

Please make my/our gift in memory of Rick Sample.

## WAYS TO GIVE

### 1. Credit/Debit Card: you can make your gift using your card by

- Fill out the above & return to the Richmond Symphony in the included return envelope
- Call the Advancement Team at 804.788.4717
- Visit <https://www.rschorus.com/chorus-campaign.html> or [www.richmondsymphony.com/give](http://www.richmondsymphony.com/give)
  - Please write "Chorus Campaign" in the gift notes field

Scan QR code to  
give online  
instantly!



### 2. Check or Cash

- Fill out the form above. Enclose your payment and form in the included return envelope and return to the Richmond Symphony.

### 3. Make a Pledge: pledge your gift in writing today, pay later!

- Complete the top half of this form and circle "pledge," indicate your amount and check the preferred method you would like to pay by. Return it via USPS to the Symphony offices or via email to [ksmith@richmondsymphony.com](mailto:ksmith@richmondsymphony.com).
- You can also email your pledge gift amount, date you'd prefer to pay, and the method you'd like to use to pay your pledge to [ksmith@richmondsymphony.com](mailto:ksmith@richmondsymphony.com) for it to be recorded.
- Pledges made in writing to the Symphony by May 17<sup>th</sup> will be recorded and recognized during the Verdi Requiem concerts.
- *All pledges are kindly requested to be paid in full no later than **June 30, 2024**.*

#### 4. Gift of Stock/Transfer

- **Please email [ksmith@richmondsymphony.com](mailto:ksmith@richmondsymphony.com) if you intend to make a gift of stock.**
  - Financial Institution: Pershing
  - DTC#: 0443
  - Account #: DA4003996
  - Account Name: Richmond Symphony Annual Fund
  - Richmond Symphony Tax ID: 54-6024033

#### 5. Donor-Advised Fund

- Speak directly with your broker or initiate a grant from your donor-advised fund.
- Some DAF requests require certain information to initiate a gift or grant. Here is some common info they may ask you to provide:
  - **Nonprofit Mailing Address:**  
Richmond Symphony  
612 E. Grace Street, Suite 401  
Richmond, VA 23219
  - **TAX ID:** 54-6024033
  - If possible, please specify **"Chorus Campaign"** when initiating your request so the Advancement Team can ensure its properly recorded and you are appropriately thanked!
  - Important note: please be sure that your name will be clearly displayed on the paperwork and/or check that your broker or firm will send to the Symphony.

#### 6. QCD from a Retirement Account

#### 7. Employer Matching Gift

- Check with your employer to see if they offer matching gift options.
- Many employers will even match your volunteer hours!

#### Questions? Contact:

Kiaya Smith, Assistant Director of Advancement

[ksmith@richmondsymphony.com](mailto:ksmith@richmondsymphony.com)

804.788.4717 ext. 102.